

Position Title: Market Crew

Classification: Part-time, hourly

Reports to: Operations Manager

Direct Reports: None

Location: Austin, TX

Crew Up/Down at Texas Farmers' Market (TFM) includes the setup and takedown of all infrastructure for the Farmers' Market. The position requirements include access to reliable transportation, reliable schedule/availability/punctuality for shifts, ability to lift 50 lbs or more, understands and can communicate with Market Coordinator in English, able to be on feet for up to 3 hours at a time.

More detailed tasks of our crew are as follows:

- Arrive 2 hours before market opens to begin setup
- Check in with Market Coordinator to discuss market layout and plan
- Execute set up of rental tents, as well as various TFM, band, and/or audience tents. Tent set ups include one tent canopy, four weights, and one table.
- Set up handwashing stations, prep TFM booths with tablecloths, table risers, merch, etc
- Restock market consumables
- Place signs for market customers to be led into market, distribute internal signage to direct and inform customers within market
- Provide basic customer service to our market vendors by answering questions as needed or directing them to Market Coordinator for an answer
- Check in with Market Coordinator about remaining tasks/needs when unsure of what else to do
- Check out with Market Coordinator before leaving site at end of shift

Crew Up/Down operates on a split shift, working 2 hours before market open and then returning to work 2 hours after market close. Shifts may run short or long but will be approximately in accordance with these hours. Crew tasks are split among a team of people all working to get our markets up and running. This position is currently hiring for crew at our Mueller Sunday market, with opening shifts running from 8-10a, and closing shifts from 2-4pm. There may be availability to work crew shifts at our other market on other days as needed.